



**Blakes Crossing**  
CHRISTIAN COLLEGE

*Educating for Eternity*

2022

Primary IT Policy

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## Section 1: History; Mission; Purpose; College Motto

### **History of the College**

Located in the City of Playford, SA, Blakes Crossing Christian College is the tenth addition to the family of independent schools operated by Christian Community Ministries Ltd (CCM).

Blakes Crossing Christian College opened its doors to 6 students (1 in each year level from Reception to Year 5) in Term 1 of 2014.

Since then the College has experienced significant growth. In 2021, the College will have approximately 500 students across year levels from Reception to Year 12. 2021 saw the first cohort of Year 12 students graduate from BCCC.

### **Mission Statement**

Blakes Crossing Christian College aspires to be a vibrant Christ-centred learning community where students will develop a passion for lifelong learning that values creativity, excellence, resilience and faith.

The goal of Blakes Crossing Christian College is to give every student a positive, exciting and solid foundation through the provision of care and understanding in an environment of quality education.

We believe that this combination will develop a sense of belonging, security and engagement in school which will provide students with an excellent launch pad for life.

### **Purpose Statement**

In the Bible, in the book of John (chapter 10, verse 10), Jesus said his purpose was to give people a rich and satisfying life.

*"...but I came to give life - life in all its fullness."*

**John 10:10**

Similarly, Blakes Crossing Christian College desires to equip children so that they can enjoy a life full of promise, purpose and hope. We want to shape young men and women of character, who are eager to meet life's challenges using their God given gifts and talents.

We will do this by:

- Setting high academic and social standards
- Providing quality independent schooling within a Christian atmosphere of love, respect, peace and discipline
- Establishing positive teacher-student working relationships
- Valuing student ability and personal effort

### **Philosophy**

Education is a lifelong process of teaching and learning which leads to the spiritual, intellectual, physical, social, ethical and emotional development of an individual. The ministry of the College is the provision of schooling where this happens.

### **College Motto**

*Educating for Eternity*



### ***Vision and Rationale***

***Blakes Crossing Christian College has a strong focus on Information Technology (IT) literacy that will enable students to be successful global citizens in the 21st century.***

***IT is a significant feature in the College's strategic plan and the College has invested heavily to support this vision.***

***The goal is to ensure that all students have access to unlimited opportunities to learn anytime, anywhere and that they have the tools that make this possible.***

## Section 2: Ownership Model and Costs

The 1 to 1 iPad initiative is for students in Years 4-6. The iPad is allocated to your child whilst they are enrolled at BCCC and will remain the property of the College but 'on loan' to students during this time. This initiative allows the following distinct benefits:

- Taking the iPad home for extended after-hours access as dictated as necessary by the class teacher.
- Access to extensive bundled software
- Facilitates curriculum delivery with software licensing that is organised by BCCC
- Allows management and support of devices with access to repairs
- Ensures students have a consistent model of iPad that is setup to connect efficiently to the school's wireless network. This makes it more effective for teachers and students to work collaboratively

### ***One to One iPad Program***

Students enrolled at BCCC from Years 4-6 will be provided with an iPad. This ensures that technology is consistent throughout the College and performs at the optimal level for students during their schooling.

### ***Guidelines for Participation***

Prior to devices being issued to students:

- Parents and students need to sign the User Agreement Form agreeing to the terms and conditions of the program.
- Each device will be setup following the College's guidelines and registered in the College iPad database with a unique identifier against the students' ID number.
- Students will be given an induction by Pastoral Care teachers to ensure that they are familiar with their roles/responsibilities.

Once the device has been received by students:

- The device is to be kept in a clean condition.
- Personal stickers are not allowed.
- College issued stickers on the base of the iPad must not be removed for any reason.
- The iPad will be required to remain in the protective case provided.
- The iPad must be available for use at school each day fully charged.
- Care must be taken when using the iPad.
- Do not leave the iPad exposed to intense heat (cars, in direct sun), do not immerse in water or use near water sources.
- All damage, whether accidental or malicious, must be reported as soon as practically possible with accurate details of how it happened.

### ***Early Return Policy***

If a student leaves the College before the end of Year 6 families need to return the iPad to the College. The device and all accessories must be returned in the original condition as when issued. If the device is not returned in this condition, families will be charged at the discretion of the Principal to replace the item.

### ***End of Lifecycle Process***

The iPad remains the College's property for the life of the device. At the completion of Year 6 the student will hand back their device in exchange for a laptop at the commencement of Year 7.

### ***Personalising Your iPad***

***As the iPads are the property of the College, they are not to be altered or personalised in any way.***

***Labels or stickers are not permitted. The barcode and name on the bottom of the device must not be altered. If the device is not in its original condition upon its return, a cost will be incurred.***

## Section 3: Caring for Your iPad

### ***Carrying and storing your iPad***

- The iPad should be switched off before being placed into student's school bag.
- Be careful with the iPad while it is in your school bag.
- Do not drop your school bag from your shoulder.
- Always place the iPad down gently.
- Be careful when putting the iPad in the car or bus that no other items are on top of it and nothing will roll on to the iPad case.
- Try to avoid moving your iPad around when it is on.
- Before switching it on, gently place your iPad on a stable surface and then switch it on.

### ***Operating Conditions***

Do not place objects on top of the iPad. Always carry the iPad with both hands when moving around the classroom.

Avoid exposing the iPad to direct sunlight or sources of heat such as desk lamps.

Avoid exposing it to dust, dirt, rain, liquids or moisture, heavy shock or vibration.

### ***AC Adaptor***

Connect the adaptor to the iPad. Do not step on the power cord or place heavy objects on top of it.

Keep the cord away from heavy traffic areas.

Do not wrap the cord too tightly around the power adapter box or the cord may become damaged

When unplugging the power cord, pull on the plug itself rather than the cord.

### ***Power Issues/Battery/Charging***

New technology gives much longer life to modern batteries in iPads. The battery in your iPad should give six–eight hours, sufficient for the school day. It can be used whilst connected to the power outlet if needed, but is not recommended.. There will be times when students need to take their iPad home. During these times it should be returned to school fully charged.

When left at school iPads will be placed in the College charging station located in classrooms and left by the student to be collected later.

### ***Screens***

iPad screens are delicate – they don't like being poked, prodded, pushed or slammed.

Always be gentle when putting your iPad down.

Remove any items such as headphones or pens, when putting the iPad away. It is strongly advised that all users are aware of the care required to look after the device and screen. This is the main repair task that the College faces each year and students will be charged for this damage.

To clean your screen:

- Switch off your iPad
- Lightly dampen a non-abrasive cloth (such as microfibre) with water and gently wipe the screen in a circular motion
- Do not directly apply water or cleaner to the screen or any part of the device
- Avoid applying pressure to the screen.

## Section 4: Cover and Repair of your iPad

### **Warranty**

The iPads are covered by a manufacturer's warranty that covers hardware failure. The College's IT Services Helpdesk assess and oversee all iPad warranty claims in collaboration with the device provider. It is strongly recommended that parents/caregivers provide guidance about appropriate care and handling of the iPad.

### **Backup and Data Storage**

It is important to keep backups of critical student work. There are number of options students should consider. Work should be saved to the student's OneDrive for Business Storage. Backing up an iPad to a USB or hard drive requires hardware extensions so students are encouraged to use their school OneDrive account. Students should not be saving their work on the device but rather using cloud based storage. The College cannot be held responsible for lost work due to a failure to do backups.

Students will be shown how to save work to their OneDrive account.

### **Faulty Devices and Repairs**

If an iPad is faulty or needs repair, technical support is available through the BCCC IT Services Helpdesk. When available a loan iPad may be provided (when they are available) while the machine is being repaired. The loan iPads are for daily use only and need to be returned at the end of each day.

Repairs can take a minimum of 7 days and may take longer based on the level of damage.

If the device is kept by the IT Team longer than 7 days, the student will be notified via their Pastoral Care Teacher.

If there are any outstanding invoices for previous repairs, they must be settled and paid before subsequent repairs can be undertaken.

**If the iPad or accompanying accessories are lost, stolen or damaged through student negligence, the family will be invoiced to replace or repair the device.**

**The warranty will be void if iPads are taken outside the school to repair.**

### **Loss and Damage Policy**

Students should ensure that every effort is undertaken to look after and protect their iPad. In the event that an iPad is damaged, it needs to be brought into the BCCC IT Services Helpdesk as soon as possible. An IT Check-In Slip will need to be filled out and the details of the damage will be emailed home to parents. The cost of repairing damage will be determined by the extent of the damage, whether the damage is covered by warranty and how many times the device has previously been repaired for damage.

Students who repeatedly damage their iPad through negligence or misuse may have access to their devices limited and may need to negotiate special provisional access to a device with the Principal depending on the nature of the damage and misuse.

If an iPad is lost or found, it must be reported and/or returned immediately to BCCC IT Services. Parents will be liable to pay the replacement cost in such instances. It is the user's responsibility to report stolen iPads to the nearest police station and provide the College with a police report number.

### **Technical Support**

Students experiencing technical and/or software faults should proceed according to the following steps:

1. If the iPad has an obvious hardware fault (screen or keyboard not working) then it should be taken to the IT Services Helpdesk where the vendor will be contacted for support, if required.
2. If the iPad has any other issues it should be taken to the IT Services Helpdesk so the technicians can determine what repairs are needed. For significant performance issues a re-image of the device may be necessary. A re-image will completely wipe the iPad to its original factory settings and all personal files will be lost. Please refer to, "Backup and Data Storage".
3. Installing programs or changing settings is strongly discouraged as making changes will impact on the performance of the machine. Students do so at their own risk. Peer to peer software, torrenting programs or the use of UltraSurf or any other proxy bypass programs, including but not limited to VPN software, will result in significant consequences.

## Section 5: What do I do if my iPad is faulty or damaged?

### Step 1:

iPad is not working properly or has been damaged and reported to the Pastoral Care Teacher.

### Step 2:

Student takes the iPad to the BCCC IT Services Helpdesk. Do **NOT** take the device to outside repairers otherwise the warranty will be voided.

### Step 3:

Student to fill in an IT Check-In Slip with accurate and precise details of the fault/damage and how it happened.

### Step 4:

If the fault is seen as a product failure, (evaluation by Manufacturer) the iPad is repaired under warranty. If the fault/damage is seen as accidental, the iPad is repaired under insurance. Students receive one free accidental damage repair per year for a total of 3 repairs

in the device's lifecycle. Subsequent repairs will be invoiced depending on the damage.

If the damage is due to negligence/misuse, the relevant Head of School will meet with the student to discuss circumstances of the damage.

Any behavioural issues will be dealt with and parents will be advised of the fee to be paid for the repair.

### Step 5:

Repairs to iPads will commence (taking a minimum of 7 days and may take longer depending on level of fault/damage). If required, an invoice for the repairs will be sent to parents.

### Step 6:

The iPad is fixed, the IT Services Helpdesk will contact the Pastoral Care Teacher and student is able to collect the iPad and continue with their learning program.

## Section 6: Security and Protection for your iPad

### **Virus protection**

As students are able to use their iPads at home and connect to the Internet at different locations, they need to take all steps to protect the iPad from virus attacks.

Viruses can enter iPads through:

- Emails
- The Internet (including web browsing, FTP programs and chat rooms)

### **Tips**

Do not open any files or links attached to suspicious or unknown emails. Exercise caution when downloading files from the Internet. Delete chain and junk emails. Do not forward or reply to any Spam. Hundreds of viruses are discovered each month. Run your virus scan software regularly.

### **Web Applications**

There are significant educational benefits for some Web applications. Some websites allow its users to interact with other users. These include web-based communities, hosted services, web applications, social-networking sites, video sharing sites, wikis and blogs.

However, many web applications can be unproductive and distracting to student learning. If accessed at home the school will not be liable for any consequences.

The use of web applications are based on the policy that:

- The technologies, and the use of the technologies, do not breach any ethical and moral issues
- The applications do not distract student learning

- The web technologies are not to be accessed in class, unless specifically directed by the teacher for educational purposes.

### **Networks and Network Security**

**Ad-hoc networks:** Ad-hoc networks (the creation of a standalone wireless network between two or more iPads) are strictly forbidden while at the College.

**Wired networks:** Students are forbidden to plug any device into the College's wired network. Any student caught with a device plugged into the College wired network without permission, will receive an immediate suspension.

**Other networks:** Students are forbidden to connect to the internet via any other means than the network provided, BCCC-Students-WIFI, this includes 'hotspot' from mobile phones or the equivalent. Any student found to be connected to another network will result in a minimum of two detentions and a possible internal suspension.

**VPNs:** Students are forbidden to use VPNs to bypass the firewall. Students found to be using VPNs on their device will result in a minimum of two Focus Zones, iPad use limited and a possible internal suspension.

**Hacking:** Hacking is a criminal offence under the Cyber Crime Act (2001). Any hacking attempts will be forwarded to the police.

**Packet Sniffing:** Any type of software or hardware device designed to capture, or view network data\packets is forbidden. Any student detected capturing network traffic will be suspended.

## Section 7: Using your iPad

### **Internet Usage**

Students can access the Internet through the College's network, **BCCC-Students-WIFI** while on site. Access to the Internet through the College's network at the College will be monitored and subject to strict filtering. Students may also use the Internet for their personal use at home after setting up the device to access it through their home Internet Service Provider. (Consult your ISP for processes to do this).

Students are reminded that inappropriate downloads can be detected when the devices are connected to the College's network. The College is not responsible for content filtering while at home and it is not responsible for ensuring compatibility with home internet connections.

Students will receive information on safe Internet usage and topics such as:

- Personal information security
- Cyber bullying
- Copyright and online referencing

Great information can be found at:

<http://www.cybersafetysolutions.com.au/for-parents.shtml>

### **Printing**

At the College students will be able to select a nearby printer to use. At home you may need to save your work to your OneDrive and print from a computer connected to a printer. You may also want to install your home printer to the iPad.

### **Inappropriate Use**

The IT Services Helpdesk maintain iPads, networks, firewalls and internet access so that these services operate effectively, safely and consistently across the College.

The following guidelines are provided to ensure all users are able to access the latest technologies in an acceptable and safe learning environment.

- Users must avoid sites with content that is violent, racist, sexist, pornographic, dominated by offensive language and/or illegal in any way.
- Engaging in online chat rooms or downloading files is not permitted unless forming part of a legitimate class activity guided by the teacher of that class.
- The Federal Communications Act determines guidelines for appropriate use.
- Inappropriate use of the internet and email is a serious matter and can have significant consequences, e.g. sending a message over the internet using someone else's name.
- Passwords should remain confidential. Students must not log-on another student's account using their password.
- Whilst at school, students are to only connect to the internet via the **BCCC-Students-WIFI** network.
- Do not remove files or folders that have been installed to the hard disk or network.
- Do not use inappropriate or offensive names for files or folders.
- Do not bring to school, or use, games or any other materials which may be offensive to others.
- Do not engage in cyber bullying or e-crime.
- No iPad (or mobile phone) with camera capabilities are to be used on the College grounds, including in the toilets.

Under privacy legislation it is an offence to take photographs of individuals without their expressed permission and place these images on the Internet or in a public forum.

## Section 8: Software, Copyright and Cyber Safety

### **Software, Copyright and Intellectual Property**

Each device will be loaded with a Blakes Crossing Christian College approved software and apps configured for use on the College network. The image will contain operating system software, anti-virus software, standard Microsoft software and Adobe Collection.

Software and apps installed by the College is covered by copyright and must not be distributed or deleted without written permission from the College.

### **Games, Music Non-school Applications**

Students are not able to load apps onto their iPad. This can only be done through the College. Only approved apps will be loaded onto student iPads in line with the learning program of the College.

### **Cyber Bullying**

**Technology** provides individuals with a powerful means of communicating instantly with others in both positive and negative ways. Cyber bullying is bullying which uses e-technology as a means of victimising others. It is the use of an internet service or mobile technologies, such as email, chat room discussion groups, instant messaging, web pages or SMS (text messaging), with the intention of harming another person.

**Examples** can include communications that seek to intimidate, control, manipulate, and put down or humiliate the recipient.

**Activities** can include enflaming negative messages, sexual and racist harassment, denigration, impersonation, trickery, exclusion and cyber stalking. The targeted person often feels powerless and may need help.

### **Electronic Crime (E-crime)**

Cyber bullying may involve varying levels of severity, ranging from occasional messages to frequently repeated and highly disturbing threats to a person's life. Cyber bullying can therefore be an e-crime, a fact often not clearly understood by those involved. E-crime occurs when an iPad or other electronic communication devices (eg mobile phones) are used to commit an offence, are targeted in an offence, or act as a storage device in an offence.

### **Consequences**

Any form of cyber bullying or e-crime will be taken seriously. Breaches are a police matter and will be dealt with through State and Federal laws and SA Police.

## Section 9: iPad Frequently Asked Questions

**1. Can students bring their own iPads from home?**

Private iPads are not allowed due to significant problems with compatibility of operating systems, batteries not lasting for the entire day's learning and licensing requirements. The policy allows all students to learn from identical devices with a uniform suite of licensed software that is fully supported by the IT Services staff. This policy also ensures that students are able to access all technology at the College ie interactive programs, printing, network and cloud file services setup.

**2. What happens if an iPad is lost or stolen?** If the iPad is lost within the College grounds it must be reported immediately to IT Services for follow up. If the iPad is lost or stolen outside the College, it is the user's responsibility to report it to the nearest Police Station and provide a Police Report Number to IT Services for follow up.

**3. Do I need to get insurance for the iPad?**

The College encourages families to take out private contents insurance to cover the student iPad, should it get lost or stolen. If the lost/stolen iPad cannot be recovered, then those with insurance will be able to claim under their policy and a new iPad will be negotiated once the claim has been accepted and the balance of the stolen iPad has been paid. Any iPads found should be returned to IT Services.

**4. Does the College load the software?**

Each device will be loaded with a Blakes Crossing Christian College approved software image configured for use on the College network. Software installed by the school is copyrighted and must not be distributed or deleted without written permission from the College. Students are not permitted to change the device specifications, make modifications or add upgrades.

**5. How do students get technical support during the day?**

If a student is experiencing issues with the iPad then it should be taken to the IT Services Helpdesk so the IT Support Officer can determine what actions need to be taken. If the device has an obvious hardware fault (screen or keyboard) then a job will be logged for repairs

to be undertaken. For significant performance or software issues caused by a virus or the student downloading new programs, then the iPad may be re-imaged which will completely reset a iPad to original settings and delete all personal files. It is advised that files are backed up before reimaging.

**6. Can student iPads be personalised?**

As the iPads are the property of the College, they are not to be altered or personalised in any way that is not completely reversible. Labels or stickers are not permitted. The asset tag and serial number sticker on the bottom of the device must not be altered or removed. The protective carry case may not be personalized. If the device is not in its original condition upon its return, and the family is not purchasing the device outright, a cost will be incurred.

**7. Will iPads be checked for inappropriate material?**

The iPad will not be specifically scanned for inappropriate software. However, if a student is detected with inappropriate material or virus-related software then the unit will be reimaged, and the student will receive consequences from the relevant Head of School.

**8. What is the warranty on the iPads?**

Blakes Crossing Christian College has warranty on each iPad, but this does not cover any loss, theft or damage at home or during travel to and from home.

**9. Can students install their own games, music and personal software on the iPad?**

Installation of software/apps needs to be compatible with the supplied Apple operating system (iOS). Software installed without advice from IT Services Helpdesk may have unknown impact on the stability and security of the device and so it is advisable for students to check with IT Services prior to installation. Where there is a breach of the rules written in this agreement, for example inappropriate or vulgar material, consequences will include re-imaging the device which will result in the loss of data if back-ups have not been carried out effectively. Other sanctions may be imposed as appropriate and determined in consultation with IT Services and relevant Head of School.

**10. Should students be backing up their iPad?**

Students are always expected to back up their work as a normal housekeeping operation. OneDrive is the main method that students use to back up their work. The College recommends using OneDrive as this can be accessed on any device with an internet connection.

**11. Do the iPads get system and software updates?**

Yes. Apple Updates are automatically downloaded to each device. Updates to software installed through the College will be automatic and are regularly scheduled to happen after hours (ie overnight).

**12. Will an internet filter be installed on the iPad?**

The College's internet connection is filtered at a server level so that students operate in a safe environment. There will not be specific filters installed on the iPad so access at home will be under parent's supervision.

**13. Where will iPads be stored during the day?**

During the College day when the devices are not being used (lunchtime, PE practicals), the devices should be securely stored in the student's classroom. The device must be properly powered off prior to storage to preserve battery life and to prevent heat build-up.

**14. What happens if a student comes to the College and the iPad is not charged?**

It is the responsibility of the student to ensure that the iPad is charged each night. Students will be permitted to recharge iPads in the classrooms using the iPad charging stations.

**15. Who owns the device?**

The iPad remains the property of the College. This enables the College to provide the software needed and maintain ongoing technical support while the student is enrolled with the College. Once the College Exit Form has been signed by the parent the iPad must be returned in good working order to the school.

**USERS AND SECURITY**

*Every student will be issued with a unique password for logging in to the college network. This password should not be divulged to any other party under any circumstance. Sanctions will be taken against any sharing of passwords. Any attempt to break into a government computer system is a federal offence carrying strict penalties which are also applicable to minors.*

*Our network audit logs contain information on the user logging in and the device which is attempting to log in and various other parameters. This information can, and will, be used to track user access and usage. Outside access will be monitored and referred to the police.*



## Section 10: Student Code of Practice

1. I will not use the College IT equipment until my parents/carers, and I have signed the User Agreement Form and the completed form has been returned to the College.
2. I will keep my password private.
3. While at the College or engaged in a College related activity, I will inform the teacher of any involvement with any IT material or activity that might put me or anyone else at risk (eg bullying or harassing).
4. I will use the Internet, e-mail, mobile phones or any IT equipment only for positive purposes, not to be mean, rude or offensive, or to bully, harass, or in any way harm anyone else, or the College itself, even if it is meant as a joke.
5. I will go online or use the Internet at the College only when a teacher gives permission and an adult is present.
6. While at the College, I will:
  - access, attempt to access, download, save and distribute only age appropriate and relevant material
  - report any attempt to get around or bypass security, monitoring and filtering that is in place at the College.
7. If I accidentally access inappropriate material, I will:
  - not show others
  - turn off the screen or minimize the window
  - report the incident to a teacher immediately.
8. To ensure my compliance with copyright laws, I will download or copy files such as music, videos, games or programs only with the permission of a teacher or the owner of the original material. If I infringe the Copyright Act 1968, I may be personally liable under this law. This includes downloading such files as music, videos, games and programs.
9. My privately owned IT equipment or devices ( such as a iPad, computer, mobile phone, USB/portable drive) that I bring to the College or use for a College related activity, are also covered by the User Agreement. Any images or material on such equipment/devices must be appropriate to the College environment.
10. Only with written permission from the teacher will I connect any IT device to the College network or run any software (eg a USB/portable drive, camera or phone). This includes all wireless/Bluetooth technologies.
11. I will ask my teacher's permission before I put any personal information online. Personal identifying information includes any of the following:
  - my full name
  - my address
  - my e-mail address
  - my phone numbers
  - photos of me and/or people close to me.
12. I will respect College equipment and will treat all IT equipment/devices with care. This includes:
  - not intentionally disrupting the smooth running of any College IT systems
  - not attempting to hack or gain unauthorized access to any system
  - following all the College cyber-safety strategies, and not joining in if other students choose to be irresponsible with IT equipment
  - reporting any breakages/damage to a staff member.
13. The College may monitor traffic and material sent and received using the College's IT network. The College may use filtering and/or monitoring software to restrict access to certain sites and data, including e-mail.

The College may monitor and audit its network, Internet access facilities, iPads and other College IT equipment/devices or commission an independent forensic audit. Auditing of the above items may include any stored content, and all aspects of their use, including e-mail. If I do not follow cyber-safe practices, the school may inform my parents/caregivers. In serious cases, the school may take disciplinary action against me. My parents/caregiver may be charged for repair costs. If illegal material or activities are involved or e-crime is suspected, it may be necessary for the College to inform the police and hold securely personal items for potential examination by police. Such actions may occur even if the incident occurs off-site and/or out of College hours.

## Section 11: BCCC IT Breaches

### Level 1 Breaches

- Using the device to download, watch, or stream videos not directly related to subject study requirements.
- Using the device to download, listen to, or stream music from the internet.
- Playing games other than educational games as requested by the classroom teacher.
- Wasting time by looking up “funny pictures”, “fail blogs”, “cats”, playing with Sticky Notes etc.
- Accessing and using social media.
- Using classroom computers, iPads or technology without direct permission of teacher.

<p><b>First Breach</b> Focus Zone same day or next if after break.</p>	<p><b>Subsequent Breaches</b> Additional Focus Zones. Possible internal suspension. Head of Primary informed. iPad confiscated for a period of time determined by the Head of Primary.</p>
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### Level 2 Breaches

- Using personal mobiles with internet tethering to avoid classroom monitoring, filtering and logging.
- Using a VPN to bypass classroom monitoring, filtering and logging.
- Using another student’s login details.

<p><b>First Breach</b> At least two Focus Zones. Possible internal suspension.</p>	<p><b>Subsequent Breaches</b> Internal suspension. Possible external suspension. Head of Primary informed. iPad confiscated for a period of time determined by the Head of Primary.</p>
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### Level 3 Breaches

- Participating in cyber bullying.
- Distributing copyright content via P2P or other file sharing mechanisms.
- Intentionally or recklessly damaging iPad hardware or devices.

<p><b>First Breach</b> Internal or external suspension of up to 5 days subject to review by Principal based on severity and level of involvement</p>	<p><b>Subsequent Breaches</b> Extended external suspension subject to review by Principal. Possible cancellation of enrolment.</p>
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### Level 4 Breaches

- Accessing or creating pornographic, objectionable or offensive content.
- Attempting to circumvent any security or access control.
- Unauthorised modification of any system configuration.
- Criminal offences under South Australia or Commonwealth legislation.

<p><b>All Breaches</b> External suspension of minimum 3 days subject to review by Principal. Possible termination of enrolment. SA Police will be notified where required.</p>
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