



Application for Employment

Support Staff Application

Name of Applicant	
Position Being Applied For	

Please complete all 6 sections of this application



Section 1: PERSONAL INFORMATION

Personal Particulars			
Name:			
Address:			
Email Address:			
Phone Number(s):			
Best time for us to call:			
Nationality:			
Education			
School/College/University	From	To	Level of attainment

Other Qualifications
<i>Detail other qualifications which go beyond those mentioned in Education. E.g. Professional development courses, special qualifications, professional memberships, etc.</i>
Do you have a current DCSI clearance: YES / NO Expiry date:

Employment History			
Company	From	To	Responsibilities



Section 2: REFEREES

At least one referee is required for **each** of the categories below:

In forwarding the names of referees, you are acknowledging that Blakes Crossing Christian College only holds personal information for the purpose of the job application. You acknowledge that we will do any relevant reference checks and obtain relevant information from past employers and/or other parties for which you provide particulars. This will be done in an ethical and legal manner.

Professional Referees	
Name	Details — role and contact information
Personal Referees	
Name	Details — role and contact information
Church Referees	
Name	Details — role and contact information



Section 3: SKILLS/COMPETENCIES

Please comment in each of the categories below by describing your own performance in each area.

Organisation and Administrative Skills

Describe your organisational skills, your ability to prioritise and to meet schedules and deadlines.

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Interpersonal Skills

Describe your ability to work with others at all levels within an organisation.

--

Personal Strengths/Skills

Describe your personal strengths which may be relevant to the position.

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Special Interests

Comment on the things in life of which you are most passionate.

Additional Comments

Please feel free to add any additional comments that will support you application.



Section 4: CHRISTIAN FAITH

Please comment in each of the following categories.

Christian Faith 1

Comment on what role the Spirit of God plays in your life? Provide some information about your personal faith.

Christian Faith 2

BCCC has a strong commitment to teaching from a Christian world view. While your position doesn't involve teaching, explain your understanding of 'a Christian world view'?



Section 5: INHERENT REQUIREMENTS

Blakes Crossing Christian College has a deliberate and purposeful role in providing Christian education which models Christian living principles to students. This involves having a heart for the mission of our College as well as having a lifestyle which promotes virtuous Christian living principles.

Lifestyle Requirement

It is a genuine occupational requirement (subject to the provisions of relevant anti-discrimination legislation such as the Anti-Discrimination Act 1991) of the Christian Community Ministries that, consistent with the Act, staff members must not act in a way that they know, or ought reasonably to know, is contrary to the religious beliefs of Blakes Crossing Christian College. Nothing in their deliberate conduct should be incompatible with the intrinsic character of their position, especially, but not only, in relation to the expression of human sexuality through heterosexual, monogamous relationships, expressed intimately through marriage."

Comment on your ability and willingness to demonstrate compliance with this requirement.

I agree to abide by this requirement *(please tick)*

Church Requirement

Our College Collective Employment Agreement states "Staff are required to regularly and frequently attend a Christian church and to regularly and frequently support relevant Staff Devotions and Staff Worship Services."

Comment on your ability and willingness to demonstrate compliance with this requirement.

I agree to abide by this requirement *(please tick)*

Which church do you regularly attend?

Minister/Pastor's Name:

Phone:

Address:



Section 6: UNDERTAKING

I understand that in providing this employment application I agree to the following:

1. That the information contained in this application is true, and that should I be successful for the position, my appointment would be on the basis that the information contained in my application is correct and true.
2. To support the College’s Statement of Faith (attached) in every way and to uphold its principles to the students and other members of our College community.
3. I am able to fully satisfy the two requirements outlined in Section 5 of this application.

.....
Name *(please print)*

.....
Signature

.....
Date

Please forward your completed form to:

The Principal
Blakes Crossing Christian College
PO Box 150
SMITHFIELD SA 5114

OR email to: office@bcc.sa.edu.au